

MCMLA Executive Committee Meeting

MINUTES

December 10, 2010

9 am MT or 10 am CT

Executive Committee Members Attending:

- Sarah Kirby, Chair
- Betsy Mueth, Incoming Chair
- Claire Hamasu, Immediate Past Chair
- Melissa De Santis, Recording Secretary
- Holly Henderson, Chapter Council Representative
- Carolyn Warmann, Chapter Council Alternate

Leadership Attendance:

- Liz Burns, Chair, Library Advocacy Task Force
- Sue Sykes Berry, Chair, Membership Committee
- Heather Brown, Chair, Nominating Committee
- Cindy Logan, MLA Chapter Liaison to MLA Membership Committee
- Jackie Hittner, Chair, 2011 St. Louis, MO Meeting Planners
- Nancy Woelfl, Parliamentarian
- Kate Anderson, Co-Chair, Research Committee
- Amanda Sprochi, Newsletter Editor & Chair, Publications
- Amy Ritterskamp, Chair, Web Task Force
- Camilla A. Gentry, Co-Chair, 2010 Wichita, KS, Meeting Planners
- Marty Magee, Chair, Education Committee

Approval of MCMLA Executive Meeting Minutes for November 12, 2010

- Moved by Betsy, second by Holly
- Approved by Executive Committee

Committee Goals

Sarah distributed the MCMLA Committee Goals for 2011 that she has received so far. Executive Committee should review the submitted goals and let Sarah know if they have any questions or concerns.

Focus of Chapter Chair

- Sarah shared the five items she'll be focusing on as Chair. They include:
 - Facilitation of the committee goals with the chairs
 - Incorporating chapter priorities into committee goals
 - Seeking more nominees for the chapter awards
 - Working with MCMLA Planning committee
 - Facilitation of the endowment fund/Forming an Ad Hoc committee
- There was additional discussion about the ad hoc committee to investigate an Endowment Fund.
 - The ad hoc committee will investigate how such a fund would be managed, operated, raise funds, and what the funds would be used for.

- Claire was asked to chair the ad hoc committee and said she would consider.
- Nancy and Carolyn volunteered to be on the ad hoc committee.
- Sarah will ask the general membership to see if there are MCMLA members that would like to participate.

Annual Meeting Task Force

- Sarah reported that she has been working with Rebecca Graves on this topic.
- Rebecca will attend the January meeting to give an update/report.

New Skype account

- Sarah is working on renewing the Skype account. The renewal should be completed this month.
- She will e-mail all of us the username and password once she has it.

MCMLA 2011

- Jackie reported that the group met at the hotel (Frontenac Hilton) and toured the location.
- The space looks good and the group is moving forward with planning.
- The group is currently working with Amy to build the meeting webpage on our new MCMLA webpage. Jackie is hoping to have something to share at our January Exec meeting.

MCMLA Website

- Amy reported that the new website has been launched. It seems to be working well so far.
- All MCMLA members will need to use the new website to become “members”.
- The website committee is planning to do user education about how to use the website.
- The next task will be to create a digital repository of the Chapter’s historical documents.
- A question was asked if there are spaces on the website for MCMLA committees to post files that would only be accessible to the committee members. Amy said yes and that she can set this up for any committee. Committee members need to “join” MCMLA and then Amy will put the identified members into a group that will have access to the files.

New Renewal Process for Members

- Sarah spoke on this topic because Peggy could not attend today’s meeting.
- Sarah shared draft instructions on how MCMLA members will need to renew their membership online through the new Chapter website. Exec Committee members were encouraged to test the directions and give feedback to Peggy.

MLA Membership Committee & Colleague Connection

- Cindy is the liaison from MCMLA to the MLA Membership Committee.
- She let us know that she will be chairing the Colleague Connection for the 2011 MLA meeting in Minneapolis.
- Cindy encouraged MCMLA members to participate in Colleague Connection.

MCMLA Wichita 2010

- Cam said the Wichita meeting was almost closed and that their committee is just waiting for a few checks to come in.
- Cam asked about the profit from the meeting and if the committee can make recommendations to MCMLA Exec about how the funds should be allocated.

- Claire said yes – in the final report the committee can make recommendations for how the money earned from the meeting should be used.

Announcements:

- A few committee goals and budgets still need to be submitted.
- Honors and Awards **Committee** is soliciting applicants for the Chapter Council Sharing Roundtable Free Lunch Award.
- Nominating Committee is soliciting candidates for slate officers.

Additional business:

- Should we have a regional update from the MCR as a standing agenda item? The group decided no, and that the MCR can let us know when they want to make an announcement.
- Are there other standing agenda items that should be included? No one could think of any.
- Do committee chairs want to be on the agenda for an update at every meeting? No – committee chairs would prefer to only be on the agenda when they have information to share.

Welcome: Amanda Sprochi

Amanda will serve as the new Newsletter Editor & Chair, Publications

Upcoming Executive Committee Meeting

Friday, January 14, 2011 9 am MT or 10 am CT

Adjournment

Respectfully submitted,
Melissa De Santis, Recording Secretary