

MCMLA Executive Committee Meeting  
MINUTES  
November 12, 2010  
9 am MT or 10 am CT

Executive Committee Members Attending:

- Sarah Kirby, Chair
- Betsy Mueth, Incoming Chair
- Holly Henderson, Chapter Council Representative
- Carolyn Warmann, Chapter Council Alternate

Leadership Attendance:

- Marty Magee, Chair, Education Committee
- Liz Burns, Chair, Library Advocacy Task Force
- Heather Brown, Chair, Nominating Committee
- Kate Anderson, Co-Chair, Research Committee
- Jackie Hittner, Chair, 2011 St. Louis, MO Meeting Planners
- Sue Fleming, Archivist & Co-Chair, 2010 Wichita, KS, Meeting Planners
- Sue Sykes Berry, Chair, Membership Committee & 2012 Kansas City, MO Meeting Planners
- Amy Ritterskamp, Chair, Web Task Force
- Camilla A. Gentry, Co-Chair, 2010 Wichita, KS, Meeting Planners

Not Attending:

- Claire Hamasu, Immediate Past Chair
- Melissa De Santis, Recording Secretary
- Rebecca Brown, MCMLA-L Discussion List Owner
- Nancy Woelfl, Parliamentarian
- Rebecca Graves, Program Planner
- Tom Gensichen, Chair, Bylaws Committee
- Darrel Willoughby, Chair, Governmental Relations Committee
- Joan Stoddart, Chair, Honors & Awards Committee
- Alice Weber, Co-Chair, Research Committee
- Peggy Mullaly-Quijas, Executive Secretary
- Marie Reidelbach, MLA Chapter Credentialing Liaison
- Cindy Logan, MLA Chapter Benchmarking Liaison

Approval of MCMLA Executive Meeting Minutes for September 17, 2010

- Moved by Sarah, second by Betsy
- approved

Awareness of Membership requirement in MLA & MCMLA for being officers or chairs—Sarah

- Officers and Chairs must meet the requirement of being both MCMLA and MLA members.

Endowment fund with regard to MLA policies and procedures—Peggy

- Peggy is working on it and will let us know as she progresses.

Annual meeting Task Force will continue—Sarah

- Rebecca will continue and will give update in December.

MCMLA RESEARCH SKYPE is available to chairs for November & December. New SKYPE account will be created in December for January 2011-Sarah

- This account will remain active under Claire through December - username: mcmla.research - password: mcmlaresearch
- Committee chairs may use this account for contacting their committees.
- Chairs who want to use the account should let Sarah know so we aren't using it at the same time.
- All names from the executive group are already there.

Newsletter Editor

- Andrew Youngkin is relocating to Washington, DC. He will finish the November issue, after which, we need to find a new editor.
- Sarah read his resignation letter to the group – he recommended his committee members.
- Kate recommended Amanda Sprochi to take the position.
- Heather said if we can't get a committee member to do it, she would be willing to help out – or would help out the new editor.

Leadership/Committee Meeting at St. Louis MCMLA 2011—Betsy & Sarah

- Leadership meeting could be the night before versus the afternoon of CEs.
- The consensus is to “sandwich” between CEs and reception.

Committee goals and budget requests—Sarah & Peggy

- Contact Peggy if you have questions.
- Budgets and goals are due in December.
- Sarah will send out the information on submission of goals and objectives for the committees.

Update on the Domain Name MCMLA.ORG—Peggy

- Peggy is working on that and will email when it is figured out.

Survey on CE topics—Marty Magee

- Committee thought that they might survey in the Jan-Feb timeframe.
- In addition to topics, they will ask about having shorter (3 hrs) CEs.

MCMLA 2011—Jackie Hittner

- The planning group is meeting with hotel (Frontenac Hilton) next week to touch base on spaces.
- The hotel and welcome reception venues have been scheduled.

- Award ceremony will occur just before the keynote speaker.
- Discussion followed on not printing the program but to create an online program with a sheet onsite of “today’s events” or to put the full program online for people to print on their own.
- An offer of a certificate of attendance will be made to those who need it for reimbursement.

#### MCMLA Website – Amy Ritterskamp

- The new site is ready to go; however, there is a snag with the domain. Russ Monika was still listed as the primary contact. Peggy is working on getting that changed.
- Amy is learning to use some of the Wild Apricot awards functions and how to accept advertisements and payments. Holly indicated that there are some other chapters who accept advertisements. She will get some contacts for Amy.
- There is a donations function built into the Wild Apricot program.

#### Announcements (these things are coming up for December):

- Committee goals, objectives and budget for the year are due in December.
- Representative to MLA Chapter Council submits MLA Midwinter Report to chapter council.
- Honors and Awards will solicit applicants for the Chapter Council Sharing Roundtable Free Lunch Award.
- Nominating Committee will solicit candidates for slate officers. We will need chapter council representatives on the ballot this year.

#### Additional business:

- Carolyn Warmann, MCMLA Chapter Council Alternate, suggested that the leadership listserv postings have a tag notifying which listserv it comes from or what meeting such as the Executive Committee meeting.
- Carolyn Warmann, Chapter Council Representative for the MLA News suggested that it would be nice to have an article from MCMLA – requirements are 500 words or less—about our leadership, uniqueness, and annual meeting happenings.
  - Carolyn will ask about putting our save the date announcement for the 2011 meeting in at no charge.

#### Upcoming Executive Committee Meeting:

- Friday, December 10, 2011 9 am MT or 10 am CT
- We will try to stick with 2<sup>nd</sup> Fridays.

#### Adjournment

Respectfully submitted,  
Betsy Mueth, Incoming Chair