

## **Archivist**

### **Annual Report 2008 – Cody**

#### **Summary:**

Chapter Highlights from the 1968 through 1980 Annual Meeting Minutes have been reported in the May, 2008 issue of the MCMLA Express. These Meeting Minutes have been scanned and will be placed on the Archives Section of the MCMLA web page.

#### **Goals/Objectives**

1. Continue the digitization of the MCMLA Archives.
  - A. Continue scanning of all “Annual Meeting Minutes”. Make them available on the Archives Section of the MCMLA Web Page.
  - B Determine the next items that may be important to place on the MCMLA website.
2. Develop a plan to make the Archives searchable.
  - A. Research procedure, equipment, software, etc.
3. Develop ideas for sharing this Project with the MCMLA membership.

#### **Expenses**

I think any purchases involving the Archives should wait until a procedure has been developed for digitization, the amount of time involved, and what type of equipment/software is needed.

#### **A. Sue Fleming, Archivist**