



AHIP First-Time Applicant Award

PURPOSE:

To encourage MCMLA chapter member participation in the Medical Library Association's Academy of Health Information Professional (AHIP) accreditation program

ELIGIBILITY:

- Member in good standing of the MCMLA Chapter and the MLA
- First-time applicant for AHIP membership
- Completed AHIP documentation submitted to the Medical Library Association
- AHIP membership successfully awarded by the MLA. AHIP certificate will serve as proof of successful completion with the membership beginning in 2019.

TERMS:

- Applicants will submit a Letter of Application via email to Shawn Steidinger (shawn.steidinger@utah.edu), MCMLA Credentialing Liaison. The Letter of Application should state briefly why the applicant is applying for AHIP accreditation and how it will assist their professional goals.
- Applicants will provide the following documentation along with their Letter of Application:
 - Proof of submission of all required AHIP documentation (a copy of the email received from MLA acknowledging receipt of your application)
 - Confirmation from MLA that the applicant that the applicant was successfully awarded AHIP membership in 2019. A copy of the MLA AHIP certificate must be submitted as documentation.
- This award will provide reimbursement of the application fee at the MLA member rate

TIMELINE:

MCMLA is making available a total of \$650 to fund first-time, successful AHIP applications, awarded in the order applications are received. Awards will be made as viable applicants are identified; awards will be made until funds are exhausted. Applications must be received no later than December 31, 2019.

The MCMLA Credentialing Liaison will acknowledge award applications upon receipt via email.

The MCMLA Credentialing Liaison will review applications, determine eligibility and notify all applicants of the decision within one month after the application is submitted.

A check to cover the AHIP application fee will be sent out by the MCMLA Treasurer, Jackie Hittner.

Awardees will be acknowledged at the MCMLA Chapter Annual Meeting.

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