

MCMLA Education Committee Meeting
Minutes
March 8, 2016
10:00AM Central Time / 9:00AM Mountain Time

I. OLD BUSINESS:

- a. AHIP webinar for March 16, 2016: Final Details:
 - i. Marketing to listserv, blog – we will need messages sent to the listserv this week and next as reminders. Gwen will write these up. She will also check with Tracy about adding post to MCMLA blog. Ben H. suggested that we add something to the Facebook page for MCMLA also. *(Can someone check with whoever is in charge of that Facebook page how we go about this?)*
 - ii. Registration and deadline? – Gwen suggested using EventBrite link that could be sent out & used to register attendees. Deadline for registration should be Mar 15th. Gwen will set this up.
 - iii. Other items re: webinar? Shawn will arrange for JoinMe instructions to be sent to registrants and to listserv to catch anyone who missed registration deadline. It was decided that speakers & panel members should jump online 10 minutes before webinar starts so we are assured a spot out of 50 available via JoinMe.
- b. Update on Joint CE Committee and Member Survey
 - i. July CE ideas – topics & dates & speakers/instructors – Shawn will write up summary of most popular suggested CE classes from Joint CE survey and compare it what has been decided upon for October conference. This is so we don't offer duplicate classes & steal thunder from that meeting. We will also have a question as part of post-AHIP webinar feedback survey to see if any attendees have topic ideas as well. Of particular interest to this committee are the following topics: Open/free resources; E-Licensing how-to's; an NN/LM class; Designing instructional materials; collection development in a digital age *(did I leave anything off here?)*

II. NEW BUSINESS

- a. Other business? – Shawn will get caught up on posting agendas and minutes to MCMLA Educ website.

III. Next meeting is scheduled for April 12 at 9AM MST/10AM CST via Webex – **need volunteer to take minutes:**