

Midcontinental Chapter of the Medical Library Association

Business Meeting

October 15, 2019, 1 – 3 p.m.

Lavender Ballroom, Magnolia Hotel, Omaha NE

1. Call to order: Heather Brown, Chair – 1:05pm
2. Brown welcomed all to the Business meeting: Recognized ICON (local health sciences consortium)/committees who helped planned the annual meeting. Thanked the vendors. Recognized new members and potential MCMLA members. Welcomed the HOSA group.
3. Review Agenda/ Call for new business (discussion later in the agenda)
 - John Bramble suggested MLA online support be discussed now that we have learned more after Lisa Traditi's presentation.
4. Approval of 2018 Business Meeting Minutes. **Moved: Nancy Woelfl; Seconded: Amanda Sprochi. Vote: All approved as written.**
5. MCMLA Awards: Bergjord read letters of support for John Bramble and Mary McFarland
 - 2019 MCMLA Outstanding Achievement: John Bramble – Eccles Health Sciences Library.
 - 2019 Bernice M. Hetzner for Excellence in Academic Health Science Librarianship: Mary McFarland.
 - No award was given for the Barbara McDowell Award for Excellence in Hospital Librarianship.
 - There were 12 nominations for the Star Program. Teri Hartman, Euem Osmera, Brenda Pfannenstiel, Nancy Woelfl, Brandon Patterson, Debra Loguda Summers, Danielle Drummond, Cindy Schmidt, Jeanne Burke, Emily Glenn, Liz Kellermeyer. Christian Minter.
 - Research Program winners:
 - Viewer's choice: HOSA Group;
 - Best Research Poster: Danielle Drummond, Cindy Schmidt, and Teri Hartman, University of Nebraska Medical Center;
 - Best Research Paper: Stephanie Wiegand and Nicole Webber, University of Northern Colorado
6. Business requiring actions
 - Treasurer's Report – Jackie Hittner, Treasurer, explained the total to all Chapter accounts and it is healthy at over \$97,000; the Endowment principle stands at a little over \$27,000; Most of the Chapter's revenue is from membership dues that stands at a little over \$4,000; the expenses are almost \$3,000, most of that is from Webmaster (Wild Apricot), and that brings a profit of \$1450.80. The total membership for 2019 is 172, a huge jump being the Student category, as compared to 2018, it is up by 8 people. **Moved: John Bramble; Seconded: Lisa Traditi; Voted: all approved as presented.**
 - Bylaws change – Christian Minter, Bylaws Chair shared a high level overview to the bylaws changes: adopted simpler language of MLA model bylaws, adjusted how information is organized, lowered quorum number from 35 to 25, extended student

membership from 2 to 3 years, and concise descriptions of elected officer positions; simplified some of the titles – Chair-Elect instead of Vice Chair/Chair-Elect and Secretary instead of Recording Secretary. Under nominations & Elections: a minimum of 2 candidates required for position of Chair-Elect, but a minimum of 1 candidate required for positions of Secretary and potential candidate for MLA nominating committee; Elected Officer Vacancies: Special Election for Chair-Elect, but the Executive Committee will appoint a replacement for any other elected office such as Recording Secretary.

Discussion, questions, comments. Vote: All approved as presented.

7. MCMLA Updates and Reports

- Committee and taskforces
 - i. Advocacy Committee: It was a year of transition and redefinition, but there will be changes coming in the next year.
 - ii. Annual Meeting Advisor (AMA): John Jones stepped down last year and Emily Glenn is appointed (2019-2021), during this time an AMA will be actively recruited and will be apprenticed.
 - iii. 2021 Annual Meeting: It is planned as a joint meeting with the Midwest Chapter with Brenda Linares as Co-Chair on the MidContinental side and the location will be in Kansas City.
 - iv. 2020 Annual Meeting: It will be virtual, as this time no Chair/Co-Chairs yet, contact Emily Glenn, Annual Meeting Advisor if interested.
 - v. Annual Meeting Committee 2018
 - 1. Virtual: October 4-5, 2018
 - 2. 116 attendees over two days
 - 3. Made a profit of almost \$5000.00
 - 4. Overall positive evaluations
 - 5. The online platform was the main challenge
 - vi. Annual Meeting Committee 2019, October 13-15
 - 1. Omaha, Nebraska at the Magnolia Hotel
 - 2. 2 Continuing Education class are offered
 - 3. 2 keynote speakers
 - 4. 9 posters; 4 lighting talks; 6 contributed papers; 87 registrants, with vendors 94 for Monday & Tuesday
 - vii. Archives Working Group
 - 1. The group disbanded in April, 2019, when the paper archives sorting was completed and sent to Strauss HS Library for digitization. Jessica Gerber will continue as archivist and a consultant for MCMLA and Executive Committee.
 - 2. MCMLA Directories will be embargoed for 25 years – older than 25 will be OA, and MCMLA Treasurer will be the contact person for permission to embargoed items.
 - 3. MCMLA collection in Mountain Scholar moved to CU Anschutz Archives & Special Collections –
<https://mountainscholar.org/handle/10968/3886>

4. Digitalization Annual Statistics for 2019: 106 total items scanned and 11 were ingested (putting data into a digital archive).
- viii. Bylaws Committee
 1. Revised chapter bylaws to align with recent changes to MLA model chapter bylaws.
- ix. Education Committee
 1. Organized 2 CE for the 2019 Annual Meeting in Omaha, NE
 - a. Cool Creative Communications: Dazzling Data Visualization (4 credits): Donna Ziegenfuss was the instructor.
 - b. Data Management for Librarians: What health sciences librarians need to know (4 credits): Caitlin Bakker was the instructor.
- x. Finance Committee
 1. Published 3 articles explaining chapter finances in the MCMLA Express.
 2. Collected funds for the endowment at the 2018 Virtual Meeting
 3. **Strategic Area 6: Financial responsibility**
 - a. **Goal 1: MCMLA members are aware of the chapter financial management plan.**
- xi. Honors and Awards Committee
 1. Solicited nominees for the Chapter honorary awards, travel scholarship, and Stars program.
 2. Deliberated and made recommendations for award honorees.
- xii. MCMLA-L Discussion List – Holly Henderson
 1. New procedures implemented this year
 - a. Lapsed members will be removed from the listserv after July 1 each year
 - b. New members automatically added
 - c. New subject headings implemented for messages, [MCMLA News] and [MCMLA Exec Cmte] appear in the email subject line
 2. **Strategic Area 5: Professional networking**
 - a. **Goal 1: MCMLA members share and network throughout the year**
 3. Supported by the University of Kansas Medical Center
- xiii. Meeting Platform Taskforce
 1. Assessed and compared online platforms for use by MCMA for executive and committee meetings, online events during the years, and virtual annual meetings.
 2. Recommended GoToMeeting (more robust, so able to better support virtual meetings) and discontinue Join.Me
- xiv. Membership Committee
 - Chapter Chair Report – Heather Brown, Chair
8. Old Business
 - Chapter Standing Committee Chair position paper – Jeanne Burke, Chapter Council Rep
9. New Business

- From call, agenda item #3: MLA as online services provider – John Bramble, Immediate Past Chair
 - Statement of professional conduct
10. 2019-2020 Chapter Priorities – Shandra Knight, Incoming Chair
 11. Adjourn: 3:05 pm

Minutes submitted by Euem Osmera, MCMLA Recording Secretary 2019-2020, October 16, 2019.