

MCMLA Publications Committee Report October 2004-September 2005 –
Amanda Enyeart

2004-2005 Goals:

The Publications Committee will support the 2004-05 MCMLA Goals by continuing to provide a forum for information about members and activities. This will take the form of three regular issues and one special issue covering the Annual Meeting.

The committee will actively seek MCMLA authors and articles of interest to members, including topics such as research, advocacy, membership recognition, and recruitment issues. In addition, the committee will encourage members to submit articles to other publications.

The committee will also provide support to the Web Editor as needed.

Activity Summary: The Publications Committee increased the frequency of the *MCMLA Express* to four issues per year. Volume 25, the Annual Meeting Issue was published in October, 2004. Volume 26, numbers 1 through 3 were published in February, May and August. All issues were posted in PDF format on the Chapter's web site. The committee plans to publish a 2005 Annual Meeting Issue in October. Publications Committee members will also serve as official photographers for the Annual Meeting.

The Committee worked closely with the Membership Committee to produce and publish profiles of new MCMLA members and have made this a permanent feature of the newsletter. Committee members also solicited and wrote articles featuring topics listed in the 2004-2005 goals.

No expenses were incurred.

2005-2006 Goals

The Publications Committee will work to make the production of the newsletter more efficient and to continue to improve its appearance.

2005-2006 Budget

No expensed anticipated.

Committee Members:

Amanda Enyeart – Chair

Heather Brown

Angela Arner

Patricia Leembruggen

Russ Monika – Web Editor

MCMLA Bylaws Committee October 2004 – September 2005 – Mary Helms

Objectives: The Bylaws committee had two objectives over the year, one to propose the following changes to the chapter bylaws and secondly to make sure these proposed changes were distributed to the membership in a timely manner.

#1

Delete Article V. Section 11. Archivist, #b which says the Archivist is the photographer.

MLA says this change is fine and to vote on it at the next chapter meeting.

#2

Add a statement in Article IV., Section 6 clarifying the election of the Chapter Council Representative and Alternate:

New Section 6.c. Which would read: The Representative and the Alternate serve three-year terms respectively, beginning immediately after the MLA Annual Meeting following the chapter elections. The Alternate will run for Representative at the end of their term.

The current c, d, and e would become d., e., and f.

MLA said this would conflict with MLA Bylaws. This proposed change was dropped for the 2004 Business meeting.

#3

A discussion would be held at the 2005 Executive Committee meeting to discuss another attempt at the #2 Bylaws change or to change the Procedures manual to reflect the intent of the 2004 proposed bylaws change. The outcome of this discussion would then be referred to the Bylaws Committee for further action.

Activities: The latest version of the Bylaws (Oct. 2004) has been posted to the chapter website. The proposed change to the bylaw (#1) has been posted at the MCMLA website the proposed Bylaws change will be submitted for vote at the September 20th Business meeting.

Mary Helms, chair
Cindy Perkins, member
Terri Barnard, member
Jenny Garcia, member
August 15, 2005

Government Relations Committee Report 2004-2005 – Susan Centner

1. This report covers October 2004 through October 2005.
2. The last committee meeting was held during the annual MLA Meeting in San Antonio, Texas. Susan Centner was in attendance.

In keeping with the 2004 -2005 Objectives for MCMLA the government relations committee took the following actions:

I recommend updating links for legislative contacts in each state which will take us directly to legislative representatives instead of the state welcome page. Changes would eliminate the need for members to burrow through several pages to find their local contacts. See attached sheet.

The major task of this committee is to keep members informed of timely government related issues that impact our members. The chair serves as a conduit for the MLA Governmental Relations Committee to funnel important issues to our chapter members. Several times throughout the year they (MLA GR Committee) broadcast information which is passed along to the membership via MCMLA's listserv.

3. We incurred no expenses during this calendar year.
4. Members are listed below:

Governmental Relations – 3-4 members
Susan Centner – Chair (2005) - MO
Tone Mendoza (2006) - KS
Mary Youngkin (2006) - UT

MCMLA Research Committee Annual Report, 2004-2005 – Cindy Schmidt

Members: Cynthia Schmidt (Mc Googan Library, University of Nebraska), Michelle Beattie (UMKC Health Sciences Library) , Cam Gentry (Via Christi Libraries, Wichita KS), Betsy Kelly (Becker Library, Washington University) , Jeanne LeBer (Eccles Library, University of Utah) , Whitney Davison-Turley (Archie Dykes Library); Ex officio: Roz Dudden, Benchmarking Educator

Priorities:

Continue to increase the visibility of research within the Chapter.
Encourage submission of articles for possible inclusion in publications such as the Journal of Hospital Librarianship, JMLA, Medical Reference Quarterly, etc.

Objective 1: Raise awareness and level of knowledge of members regarding research in librarianship.

Action 1: Planned electronic journal club

The committee planned a journal club to be co-sponsored by the RML and the Research Committee and will be open to all MCMLA members. The journal club will be conducted in more than one format and evaluation research will be done to compare the efficacy of the methods of communication.

Action 2: Use the MCMLA listserv to acknowledge the research activities and publications of chapter members.

Sent notices concerning MCMLA-members recent publications to the listserv.

Action 3: Use the MCMLA listserv to make MCMLA members aware of research funding possibilities.

Sent notices concerning several funding opportunities to the listserv.

Action 4: Use the MCMLA listserv and NN/LM-sponsored awards to promote submission of research-oriented posters and presentations to the annual MCMLA convention and to promote evaluation of library programs that will make it possible to present the work on these programs as research in posters and presentations.

Messages to the listserv and blurbs in the MCMLA Express publicized the awards.

The committee revised the criteria for the awards and publicized the revised criteria through MCMLA-L and through the MCMLA website.

Objective 2: Keep MCMLA members involved as appropriate in MLA Benchmarking activity.

Planned Action: Provide support as needed to the Chapter Benchmarking Educator. As the benchmarking project is in its data analysis phase. No help with benchmarking activities has been needed this year.

Priorities:

Continue to develop collaborative relationships with other Chapters, associations, and organizations.

Continue to partner with the graduate schools of library science in joint recruitment, research and educational initiatives.

Plan and investigate the availability of grant and logistic support for a research project involving multiple and varied institutions served by MCMLA members.

Objective 3: Plan and investigate the availability of grant and logistic support for a research project that would involve multiple and varied institutions served by MCMLA members.

Further information: During last year's journal club, we discussed the possibility of 'repeating' the King study (See: King DN. The contribution of hospital library information services to clinical care: a study in eight hospitals. Bull Med Libr Assoc. 1987 Oct;75(4):291-301. PMID: 3450340) in today's online-resource-rich environment. We expected the new study to be a multi-center study that we felt should involve both rural and urban and academic and hospital libraries served by MCMLA members.

Action: A grant application entitled “ “ was submitted to the NLM/NIH (June 1 2005 deadline) for consideration under their **Small Projects Grants** program (See <http://www.nlm.nih.gov/ep/GrantSmallProjects.html>). The grant was assigned number, 1 R03 LM009127-01. The application requests \$100,000 funding for a two-year project. A funding decision is expected in September. If the application is funded, work could begin January 1, 2006. The grant application described a two-year project. The first year would be devoted to planning and recruitment of participating institutions and their hospital liaisons. The project survey work would take place during the second grant year. If funded, the grant would supply support for a coordinator who could be recruited from a library science graduate program or from among the faculty of a library school or information science program. If no interested candidates are found from such schools, a part-time, research coordinator can be hired at the University of Nebraska.

MCMLA HONORS & AWARDS COMMITTEE ANNUAL REPORT 2004-2005

-Jim Bothmer

The MCMLA Honors & Awards Committee advertised heavily through the local and state chapters as well as through the MCMLA listserv. Each member with an email address was contacted through the MCMLA listserv.

Due to Jim Bothmer's elevation to chapter chair, the committee worked hard to share all the work load and also relied on assistance from a past member, Sarah Beck Kirby. The results were quite positive.

The new checklist for supporting documents was added to the website.

- MCMLA Member
- Nomination form
- Description of nominee's qualifications by nominator
- Current Curriculum Vitae
- Letter(s) of recommendation (no more than three)

This action helped streamline the nomination process to make it easier to nominate individuals.

The award winners for 2005 are:

Barbara McDowell Award: Michlene Mankin

Bernice M. Hetzner Award: Jeanne M. Le Ber

MCMLA Outstanding Achievement Award: Nancy Woelfl

The MCMLA Chair notified the winners of their respective award via a letter. The Honors and Awards Committee Chair called the nominators of all candidates informing them of the final winners. The winners will receive a special corsage at the MCMLA 05 Opening Reception and will be presented with their certificate (McDowell and Hetzner Award winners) or plaque (MCMLA Outstanding).

Certificates of Appreciation were prepared for distribution to all chapter officers, committee chairs, committee members and all members of the local planning committees.

The annual report, proposed objectives and budget have been prepared for the MCMLA 05 Chair.

HONORS AND AWARDS COMMITTEE PROPOSED OBJECTIVES 2005-2006

The committee will advertise the availability of chapter awards through the local and state chapters as well as through reminders on the MCMLA listserv.

The committee will continue to monitor the nomination process to make sure it is streamlined. Nominations will be encouraged through e-mail.

The committee will use the required supporting documentation list, which is on the brochure and on the website.

The committee will honor the award recipients at the annual meeting with special recognition throughout the annual meeting and by using the nominator to present the respective award.

The committee will develop a press release for award winners to use with their respective institutions.

MCMLA Membership Committee Annual Report, September 2004-September 2005 – Marie Reidelbach

Committee Members:

Marie Reidelbach - Chair (2005) – CO

Erin Palazzolo(2007) – KS

Phyllis Whiteside (2007) – KS

Pat Hamilton (2006) – SD

Stephanie Weldon - MLA Membership Committee Liaison - CO

Ex Officio: Peggy Mullaly-Quijas - Executive Secretary (2005)

Holly Henderson (2007) - MO

Michlene Mankin (2005) -WY

Dawn Carroll (2006) - UT

Marty Magee (2006) - NE

Membership Committee Goals and Objectives for the present year were based on the priorities established by Chair Kay Cimpl Wagner.

Recruitment, Membership, and Leadership in the Profession Recruitment:

1. Continue to develop strategies to attract new members and maintain a stable membership:
 - *Emails were sent out to all MLA members who resided in the MCMLA region encouraging them to join MCMLA.*
 - *At the end of 2004, MCMLA had 229 members; 194 renewed their membership providing a 85% renewal rate.*
 - *As of August 9, 2005 MCMLA has 233 total members.*
 - *Emails were sent out to MCMLA members who had not renewed their membership encouraging them to do so.*
 - *Approved by the Executive Committee to grant free memberships to students attending an accredited library school for up to two years.*
 - *Membership brochure was updated to reflect the change.*
 - *Brochure placed on the MCMLA webpage in a PDF format in lieu of printing brochures for distribution.*
 - *Developed a poster encouraging students to join MCMLA. The poster was distributed to all the library schools within the MCMLA region and to each one of the Membership Committee members.*

2. Aggressively target the three Chapter library schools (CO, KS, MO) to promote the field of librarianship and educate current students about the profession.
 - *Formal contact with each library school was initiated to determine who coordinated library practicums. This information was listed in an article about library practicums in the January issue of MCMLA Express encouraging the MCMLA membership to consider hosting a practicum student as well as sign up as a mentor.*
 - *Membership brochures, poster, and a contact from the Membership Committee were mailed to the practicum coordinator encouraging them to share the free student memberships. In addition, presentations to students about health sciences librarianship were offered. Stephanie Weldon*

developed an outline and applicable websites for material to use when addressing the students

Membership

- *Chair of the Membership Committee sent out a letter and a copy of the current Membership Directory to all new members. As of August 15, forty-two new members were contacted by letter.*
 1. *Missouri had the largest number of new members with twenty new members; nine of these members were from the St. Louis area; two were student members.*
 2. *Nebraska had eight new members; four were student members.*
 3. *Colorado had eight new members; three were student members; one an institutional member.*
 4. *Kansas had three new members; two were student members.*
 5. *Utah had one new member.*
 6. *Two new members joined from outside the region; one was a student member of Illinois; the second member was from Iowa.*
- *Membership Committee members contact new members for interviews to be included in the Express. As of August 15, twenty-one interviews appeared in the MCMLA Express.*
- *All new members will be recognized at the annual meeting with ribbons hanging from their badges. In addition, a poster listing all the new members for the 2004-2005 year will be displayed in the registration area.*
- *A free membership to MCMLA as well as MLA will be drawn at the annual meeting of all the current members. A certificate will be given to the winners. They need not be present to win.*

Advocacy

- *Discussions were in place regarding the meeting planner booklet to share ideas with one another.*

One free MCMLA membership of \$15 is the only expense incurred this past year. The McGoogan Library of Medicine absorbed the costs of designing the MCMLA posters well as mailing and printing costs for distributing copies to the three library schools in the region and all Membership Committee members.

Recommendations to the Executive Committee for next year are as follows:

1. Continue to promote free student memberships to MCMLA by contacting library schools in the region.
2. Continue to welcome new members with a personal letter, a copy of the Membership Directory and interviews published in the MCMLA Express.
3. Contact retirees to interview them for the MCMLA Express.
4. Promote ways of mentoring new members to become active in MCMLA and MLA.

MCMLA Nominating Committee Annual Report 2004-2005 – Jeanne Burke

The MCMLA Nominating Committee Chair identified qualified candidates for the elections with the assistance of the Nominating Committee and the members of chapter. The Nominating Chair then contacted potential nominees by phone. Positions being recruited were Chair-Elect, Recording Secretary, MCMLA Candidate for MLA Nominating Committee, MCMLA Chapter Council Representative to MLA, and MCMLA Chapter Council Representative Alternate to MLA.

When all the candidates' CVs were received, they were compiled into a candidate information document. Two ballots were also designed for voting purposes. The first ballot contained only the names of the candidates for Vice-Chair and Recording Secretary. The second ballot with the candidates for the MLA offices was inserted only in the envelopes of joint MCMLA/MLA members. The ballots and candidate information were mailed out on Mar. 4th. Mailings also included a self-addressed return envelope to speed up the return of ballots. A message was also posted to the MCMLA list serve notifying members that ballots were mailed out and that a copy of both ballots and candidate information had been posted on the MCMLA web site. Postings of the sample ballot and candidate information on the MCMLA web site was done to allow members the opportunity to begin the process of selecting their candidates before the ballots arrived.

Due to concerns raised by some individuals that the ballot return date was too short and that the Chapter election of MLA offices could not be concluded by the date required in the MLA By-Laws, the Executive Committee decided that this election should be declared null and a new election be held. In the interim, the Executive Committee asked the current MCMLA Chapter Representative and Alternate to continue their duties for the upcoming MLA Meeting. The MCMLA candidate to the MLA Nominating Committee was left vacant for this year. A new single ballot was drafted. At the request of the Executive Committee, the new ballot combined all the candidates for Chapter Council Representative and Alternate into one group. Joint MCMLA/MLA members were asked to select two names from the list. The individual with the most votes would be the Chapter Representative and the candidate with the second largest number of votes would be the Alternate. The ballots were sent to all MCMLA members with an explanatory letter on May 20th. A required postmarked date of June 30th was printed on the ballot. All candidates and the current MCMLA Chair were advised of the results. An announcement of the election results was included in the next MCMLA Express.

Election Results

Vice-Chair/Chair Elect

Nancy Woelfl

Whitney Davison-Turley (Elected)

Recording Secretary

Molly Youngkin (Elected)

Barbara Fortune

MCMLA Chapter Council Representative & Alternate Representative to MLA
Marie Reidelbach (Elected Alternate)
Stephanie Weldon (Elected Representative)
Judi Bergjord

Election Expenses

Printing	\$ 35.60
Postage	\$100.
Supplies (envelopes & paper)	\$144.95
Total	\$280.55

GOALS & OBJECTIVES FOR MCMLA 2005-2006 NOMINATING COMMITTEE

Goal

Develop a preliminary strategic plan to electronically conduct MCMLA's election of officers and Chapter representatives to MLA.

Objectives

Initiate discussion with MCMLA webmaster on possible methods of conducting electronic Chapter elections.

Contact MLA sections that are conducting elections electronically for advice and information to incorporate into the preliminary strategic plan.

Survey the MCMLA membership on their willingness to participate and technological capability to vote electronically.

Ask MCMLA Chapter Representative & Alternate to gather information from MLA about any discussion on electronic voting.